

HOSPICE CARE KENYA
ANNUAL REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2009

Charity No. 1001709

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HOSPICE CARE KENYA

This report on the accounts of the Trustees for the year ended 31st March 2009, which are set out on pages 2 to 4, is in respect of an examination carried out under s.43 of the Charities Act 1993.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply.

It is our responsibility to issue this report on those accounts in accordance with the terms of Regulation 7 of the Charities (Accounts and Reports) Regulations 1995.

BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7)(b) of the Act. That examination includes a review of the accounting records kept by the Trustees and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respects the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the requirements of the Acthave not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Monahans

Monahans
Chartered Accountants
Bewley House
Marshfield Road
Chippenham
Wiltshire
SN15 1JW

3rd June 2009

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)
FOR THE YEAR ENDED 31st March 2009

	<u>Note</u>	TOTAL FUNDS (All Unrestricted) £	TOTAL FUNDS 2008 £
Incoming resources from generated funds			
<i>Voluntary income:</i>			
Grants and donations	(2)	56,051	72,046
Investment income – bank interest		1,560	3,228
Tax refund (Gift Aid)		5,692	8,940
Total incoming resources		63,303	84,214
Resources expended			
<i>Costs of generating funds:</i>			
Fund raising costs of grants and donations	(3)	11,326	11,401
<i>Charitable activities:</i>			
Grants made to Kenya	(6&7)	37,760	89,245
<i>Governance costs:</i>	(3)	7,264	6,513
Total resources expended		56,350	107,159
Net incoming / (outgoing) resources – being net movement of funds in year		6,953	(22,945)
<i>Reconciliation of funds:</i>			
Total funds brought forward		52,740	75,685
Total funds carried forward		59,693	52,740

BALANCE SHEET AT 31st March 2009

	<u>Note</u>	2009 £	2008 £
Fixed assets -Tangible assets	(5)	2	2
Current assets			
Debtors and Payments in Advance	(4)	5,692	8,716
Cash at Bank		53,999	44,022
Net current assets		59,691	52,738
Net assets		59,693	52,740
Which represent :-			
Total charity funds (all unrestricted)		59,693	52,740

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st March 2009

1. ACCOUNTING POLICIES

a. Basis of Accounting

The financial statements have been prepared under the historical cost convention and on the accrual basis. They comply with the Statement of Recommended Practice.

b. Donations and Voluntary Income

All cash income is accounted for at the time of receipt.

c. Gift Aid

The estimated tax refund on Gift Aid donations is accounted for in the year of the receipt of the donations.

2. INCOME FROM GRANTS AND DONATIONS

	2009	2008
	£	£
Grants from Trusts	17,100	20,300
Donations – Gift Aided	20,213	31,167
Donations – non Gift Aided	18,738	20,579
	56,051	72,046

3. ADMINISTRATION COSTS

The trust allocates its administration costs between those incurred for raising funds and for the governance of the trust as shown below.

	Fund Raising	Governance	Total
	£	£	£
Accountancy	-	394	394
Bank Charges	-	180	180
Communications	121	50	171
Fundraising Costs	1,445	-	1,445
Maintenance & Insurance	-	271	271
Office Rent	-	5,460	5,460
Travel	-	309	309
Staff Costs	9,621	600	10,221
Website	139	-	139
	11,326	7,264	18,590

4. DEBTORS

The amount of £5,692 is the tax refund due, calculated on Gift Aided donations to 31st March 2009.

5. FIXED ASSETS

	<u>Brought Forward</u>	<u>Depreciation</u>	<u>Net Book Value at 31st March 2009</u>
	£	£	£
Computer	1	-	1
Colour Printer	1	-	1
	2	-	2

HOSPICE CARE KENYA

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st March 2009 **(Continued)**

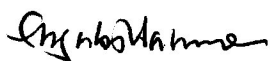
6. GRANTS MADE TO KENYA

	£
<u>Nairobi Hospice</u>	
Drugs	2,100
Motorbike	1,400
Contribution to Social Worker's salary	6,560
Cost of PABX	850
	<u>10,910</u>
<u>Nyeri Hospice</u>	
Contribution to cost of drugs	<u>3,500</u>
<u>Coast Hospice</u>	
Contribution to cost of drugs	<u>2,100</u>
<u>Nakuru Hospice</u>	
Contribution to setting up costs	<u>5,000</u>
<u>Meru Hospice</u>	
Contribution to clinical officer's salary	<u>2,850</u>
<u>Nyahururu Hospice</u>	
Contribution to cost of drugs	2,400
Contribution to cost of home based care	5,000
	<u>7,400</u>
<u>Eldoret Hospice</u>	
Contribution to cost of community project	<u>1,000</u>
<u>Kenya Hospice and Palliative Care Association</u>	
Contribution to management training costs	<u>5,000</u>
Total Disbursed to Kenya	<u>37,760</u>

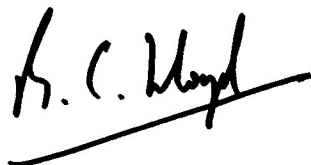
7. At 31st March 2009 a further £3,408 had been committed to projects in Kenya
8. There was no Restricted Funding in the year ended 31st March 2009.

Hospice Care Kenya

These financial statements for the year ended 31st March 2009, as set out on pages 2 to 4, were approved by the Trustees on 26th May 2009 and signed on their behalf by



Miss E Salmon,
Chairman



B C Lloyd FCA
Honorary Treasurer